

# INFORMATION SHEET

## INCOMING STUDENTS

### ACADEMIC YEAR

# 2023/2024



#### ERASMUS + COORDINATORS

ERASMUS + : Frédérique TOULET  
+33 479 759 160  
[erasmus@univ-smb.fr](mailto:erasmus@univ-smb.fr)

ERASMUS + MIC : Dominique CUCCOLO  
+33 479 759 137  
[erasmus@univ-smb.fr](mailto:erasmus@univ-smb.fr)

#### PARTNERSHIP COORDINATOR

COORDINATOR : Célia MERIAS  
+33 479 758 317  
[conventions.internationales@univ-smb.fr](mailto:conventions.internationales@univ-smb.fr)

#### INSTITUTIONAL ERASMUS CODE

F CHAMBER01

#### CONTACT FOR INCOMING EXCHANGE STUDENTS AT USMB

##### CENTRAL INTERNATIONAL RELATION OFFICE WELCOME CENTRE

Campus de Jacob - Building 14  
18 rue Jean-Baptiste Richard  
BP 1104 - 73000 Jacob-Bellecombette

##### COORDINATOR OF INCOMING MOBILITY

Séverine QUILLIET  
+33 479 758 570  
<https://www.univ-smb.fr/international/venir-a-luniversite/incoming.students@univ-smb.fr>

#### GENERAL INFORMATION

**SURVIVAL KIT available on**  
<https://www.univ-smb.fr/wp-content/uploads/2022/08/gb-survival-kit-20222023.pdf>

#### ACADEMIC CALENDAR Full year or a semester

**1st SEMESTER :**  
Beginning of September to mid January  
**2nd SEMESTER :**  
Beginning of January to the end of May  
<https://www.univ-smb.fr/formation/scolarité/>

#### NOMINATION PROCEDURE & DEADLINES

Send your nominations to [incoming.students@univ-smb.fr](mailto:incoming.students@univ-smb.fr)  
**1st SEMESTER OR FULL YEAR :**  
Before the end of March  
**2nd SEMESTER :**  
Before the end of October

#### APPLICATION PROCEDURE & DEADLINES

Apply through the MoveOn link  
**1st SEMESTER OR FULL YEAR :**  
From the middle of March to the end of April  
**2nd SEMESTER :**  
From the middle of October to the middle of November

#### CONTACT FOR COMPONENT INTERNATIONAL RELATION OFFICES AT USMB

##### JACOB CAMPUS

**FD**  
Faculty of Law  
Fanny AGA  
+33 479 758 532  
[relations-internationales.fd@univ-smb.fr](mailto:relations-internationales.fd@univ-smb.fr)

##### LLSH

Litterature, languages and human sciences  
Marion ARNAUD  
+33 479 758 335  
[ri-llsh@univ-smb.fr](mailto:ri-llsh@univ-smb.fr)

##### IAE

Institute of business administration  
Marta BORCHIO  
+33 479 758 558  
[international-chy.iae@univ-smb.fr](mailto:international-chy.iae@univ-smb.fr)

##### BOURGET CAMPUS

**IUT C**  
Technical academic institute  
Agnès JACQUET  
+33 479 758 197  
[international.iut-chy@univ-smb.fr](mailto:international.iut-chy@univ-smb.fr)

##### Polytech

Polytechnical institute  
Florence GUICHET  
+33 479 758 781  
[international.polytech@univ-smb.fr](mailto:international.polytech@univ-smb.fr)

##### Sc&M

Mountain and sciences  
Souhila SLIM  
+33 479 758 609  
[ri.scem@univ-smb.fr](mailto:ri.scem@univ-smb.fr)

##### ANNECY CAMPUS

**IUT A**  
Technical academic institute  
Nadia BENZIANE  
+33 450 092 210  
[ilc-admin.iut-acy@univ-smb.fr](mailto:ilc-admin.iut-acy@univ-smb.fr)

##### Polytech

Polytechnical institute  
Catherine BROWNE  
+33 450 096 645  
[international.polytech@univ-smb.fr](mailto:international.polytech@univ-smb.fr)

##### IAE

Institute of business administration  
Hélène ZAYET  
+33 450 092 494  
[international-acy.iae@univ-smb.fr](mailto:international-acy.iae@univ-smb.fr)

#### LIST OF COURSES

##### TAUGHT IN FRENCH

B2 level required  
<https://formations.univ-smb.fr/fr/index.html>

##### TAUGHT IN ENGLISH

B2 level required  
<https://www.univ-smb.fr/international/venir-a-luniversite/formations-en-anglais/>

#### HOUSING APPLICATION

Will be sent to the students after the acceptance letter. Allocation subject to availability.

#### FRENCH LANGUAGE COURSES

**Free for exchange students - 4 ECTS**  
<https://www.univ-smb.fr/accents/>

#### INDUCTION PROGRAMME

INDUCTION WEEK last week of August  
INDUCTION WEEKEND end of January  
Monthly event programme :  
<https://www.univ-smb.fr/international/venir-a-luniversite/>